



INDEX

UNIT I

Chapter 1 : Safety and Prevention of Accidents
1-1 to 1-25

Syllabus : Safety practices : safety, hazards, accidents, dos and don'ts for electrical supervisors. Electric shock : factors influencing severity of shock, rescuing persons, procedures for artificial respiration. Precautions against electric fires, use of fire extinguishers, actions in case of such fires, types and operation of fire extinguishers. Earthing of electrical equipment {refer IS code IS 3043-1987) : Objectives, classification of electrical equipment with regard to protection against electric shock : class 0 to III.

| | | |
|---------|--|------|
| 1.1 | Concept of Electric Safety, Electric Accidents, its Causes and Preventions | 1-1 |
| 1.1.1 | Definitions of Terminology used in Safety..... | 1-1 |
| 1.1.2 | Electric Accidents (Meaning and Reasons) | 1-2 |
| 1.1.3 | How Electrical Accidents can be Avoided ? | 1-3 |
| 1.1.4 | Precaution to be taken by every House Holder using Electricity for Domestic Purpose and for Domestic Appliances..... | 1-3 |
| 1.2 | Safety Signs and Symbols Used in Industries | 1-4 |
| 1.3 | I.E. Act and Statutory Regulations for Safety of Persons and Equipments Working with Electrical Installation | 1-6 |
| 1.4 | Electric Shock | 1-7 |
| 1.4.1 | Reasons for Getting Electric Shocks | 1-7 |
| 1.4.2 | Factors Affecting the Severity of Shock and Body Resistance (R)..... | 1-7 |
| 1.4.2.1 | "Don't touch to any Electrical Apparatus with a wet body"..... | 1-9 |
| 1.4.3 | Action to be taken when a person gets an Electric Shock | 1-9 |
| 1.4.4 | Cure of Electric Shock (Rescuing Electrocuted Person)..... | 1-9 |
| 1.4.5 | Different Methods of Artificial Respiration | 1-10 |
| 1.4.6 | Do's and Don'ts for Safety in Substations..... | 1-12 |
| 1.4.6.1 | Precaution to be taken while Working on Electrical Installation | 1-13 |
| 1.4.6.2 | General Do's and Don'ts..... | 1-14 |
| 1.4.7 | Concept of Permit System..... | 1-15 |
| 1.4.8 | Causes of Fire due to Electric Faults and Precautions to be taken..... | 1-15 |
| 1.4.8.1 | Attack on the Fire (Actions in Case of Fire) | 1-16 |

| | | |
|---------|--|------|
| 1.4.8.2 | Types of Different Fire Extinguishers | 1-16 |
| 1.4.8.3 | Advantages of CO ₂ Extinguisher over other types..... | 1-18 |
| 1.4.8.4 | Operation of Fire Extinguisher | 1-18 |
| 1.5 | Earthing of Equipment (IS Code 3043-1987) | 1-18 |
| 1.5.1 | Earthings | 1-18 |
| 1.5.2 | Importance and Purpose of Earthings | 1-19 |
| 1.5.3 | Types of Earthing | 1-19 |
| 1.5.4 | Plate Earthing..... | 1-19 |
| 1.5.5 | Pipe Earthing..... | 1-20 |
| 1.5.6 | Indian Electricity Rules for Earthing | 1-20 |
| 1.5 | MSBTE Questions and Answers..... | 1-24 |

UNIT II

Chapter 2 : Maintenance Schedules
2-1 to 2-21

Syllabus : Maintenance : routine, breakdown, preventive and predictive maintenance, factors affecting preventive maintenance schedules. Recommended maintenance schedules: transformers (IS 10028, part III - 1981); single phase and three phase induction motors (IS 900 - 1992); three phase alternators and synchronous motors.

| | | |
|---------|---|-----|
| 2.1 | Maintenance | 2-1 |
| 2.2 | Importance (Objectives) of Preventive Maintenance.... | 2-1 |
| 2.2.1 | For Motors and Generators | 2-2 |
| 2.2.2 | For Transformers..... | 2-3 |
| 2.3 | Concept of Routine Maintenance, Preventive Maintenance and Breakdown Maintenance | 2-3 |
| 2.3.1 | Routine Maintenance..... | 2-3 |
| 2.3.2 | Preventive Maintenance | 2-3 |
| 2.3.3 | Breakdown Maintenance | 2-4 |
| 2.3.3.1 | (A) Predictive Maintenance..... | 2-4 |
| 2.3.3.1 | (B) Comparison between Preventive Maintenance and Breakdown Maintenance | 2-5 |
| 2.3.3.1 | (C) Comparison between Routine and Break-down Maintenance of Electrical Equipments..... | 2-5 |
| 2.4 | Procedure of Developing Preventive Maintenance Schedule | 2-6 |
| 2.4.1 | Factors Affecting Preventive Maintenance Schedule | 2-6 |
| 2.4.2 | Factors | 2-7 |
| 2.5 | Introduction to "Total Productive Maintenance" | 2-8 |
| 2.6 | Causes of Failure of Electric Machines (Internal and External Causes)..... | 2-8 |
| 2.6.1 | Internal Causes | 2-9 |



| | | | | | |
|-------|---|------|---------|---|------|
| 2.6.2 | External Causes | 2-9 | 3.3 | Tests on Electrical Machines Before Commissioning ... | 3-2 |
| 2.7 | Identification of Different Types of Faults Developed.. | 2-10 | 3.4 | Different Tests..... | 3-3 |
| 2.7.1 | Mechanical Faults..... | 2-10 | 3.5 | Methods of Testing..... | 3-3 |
| 2.7.2 | Electrical Faults..... | 2-11 | 3.5.1 | Brake Test (Direct test on D/C Machine) | 3-4 |
| 2.7.3 | Magnetic Faults | 2-12 | 3.5.1.1 | Brake Test on D.C. Series Motor..... | 3-5 |
| 2.8 | Factors Affecting Life of Transformer..... | 2-12 | 3.5.2 | Calibrated Machine Test (Direct Test on D/C Machine) | 3-6 |
| 2.8.1 | Maintenance Schedule for Transformer of Capacities less than 1000 KVA | 2-13 | 3.5.3 | Swinburne's Test (No Load in direct Method) | 3-7 |
| 2.8.2 | Maintenance Schedule for Transformer of Capacity more than 1000 KVA | 2-14 | 3.5.4 | Back to Back Test (Regenerative / Hopkinson's Test)..... | 3-8 |
| 2.8.3 | Routine Preventive Maintenance of Transformers | 2-15 | 3.5.5 | Comparison of these Three Tests | 3-9 |
| 2.9 | Preventive Maintenance of Induction Motor | 2-15 | 3.6 | Concept of Tolerances | 3-9 |
| 2.9.1 | Importance (Objectives) of Preventive Maintenance of Motor | 2-16 | 3.6.1 | Tolerance as per IS 4722-2001 | 3-10 |
| 2.9.2 | Effect of Absence of Maintenance or Ignorance towards Maintenance..... | 2-16 | 3.7 | Testing of 3-Phase Induction Motors | 3-11 |
| 2.9.3 | Maintenance Schedule for Induction Motor (Planned Schedule)..... | 2-17 | 3.7.1 | Routine Tests | 3-12 |
| 2.9.4 | Preventive Maintenance of Induction Motor | 2-18 | 3.7.2 | Type Tests | 3-13 |
| 2.9.5 | Activities in Preventive Maintenance of Motor..... | 2-18 | 3.7.3 | Routine Tests in Details..... | 3-13 |
| 2.10 | Maintenance Schedule for Synchronous Machines (Alternators and Motors)..... | 2-18 | 3.7.3.1 | Insulation Resistance Test | 3-13 |
| 2.11 | MSBTE Questions and Answers..... | 2-20 | 3.7.3.2 | Measurement of D. C. Resistance of a 3-phase Induction Motor..... | 3-13 |

UNIT III

Chapter 3 : Testing and Maintenance of Rotating Machines 3-1 to 3-82

Syllabus : Testing : Need and standards, tolerance, types: routine, type, special and supplementary tests, Methods of testing: direct, indirect and regenerative with advantages and applications. Induction motor testing : Routine, type and special test of single phase induction motor as per IS 7572 - 1974 (re-affirmed in 2002) and three phase induction motor as per IS4029 - 2010. Alternator and synchronous motor testing : Routine, type and special test of three phase alternator and synchronous motor as per IS 7132 - 1973 (reaffirmed in 2002). Trouble shooting chart for single phase and three induction motor (IS 900 - 1992). Foundations : Requirements and factors affecting rotating machine foundation. Tools / instruments : Bearing puller, filler gauge, dial indicator, spirit level, megger, earth tester, growler, test lamps, multimeter, spanner sets and screwdrivers.

| | | | | | |
|-------|---|-----|---------|---|------|
| 3.1 | Introduction..... | 3-1 | 3.8 | Testing of Single Phase Induction Motors..... | 3-36 |
| 3.1.1 | Objectives (importance) of Testing | 3-1 | 3.8.1 | Routine Tests | 3-37 |
| 3.2 | Roles of Bureau of Indian Standards in Testing of Electrical Equipment..... | 3-2 | 3.8.1.1 | Insulation Resistance Test | 3-37 |
| 3.2.1 | Objectives of ISS..... | 3-2 | 3.8.1.2 | D.C. Resistance of Windings..... | 3-37 |
| | | | 3.8.1.3 | High Voltage Test..... | 3-37 |
| | | | 3.8.1.4 | No Load Test..... | 3-37 |



| | | | |
|--|------|--|--------------------|
| 3.8.1.5 Blocked Motor Test..... | 3-37 | 3.14.1 Gauge of Conductor Wire..... | 3-58 |
| 3.8.1.6 Quiet Running Test..... | 3-38 | 3.14.2 Instrument Transformers | 3-58 |
| 3.8.2 Type Tests | 3-38 | 3.14.3 Multimeter | 3-59 |
| 3.8.2.1 Temperature Rise Test..... | 3-38 | 3.15 Troubles, Faults, Reasons in Induction Motor..... | 3-59 |
| 3.8.2.2 Momentary Overload Test | 3-38 | 3.15.1 3-Phase Induction Motor types of Faults, Reasons and Remedial Measures..... | 3-60 |
| 3.8.2.3 Load Test | 3-39 | 3.15.2 Troubles/Faults in Cables | 3-62 |
| 3.8.2.4 Moisture Proofness Test..... | 3-39 | 3.16 Trouble Shooting Charts for A.C. Machines..... | 3-63 |
| 3.8.2.5 Leakage Current Test..... | 3-39 | 3.16.1 Trouble Shooting Chart for Induction Motor | 3-64 |
| 3.8.2.6 Pull out torque test | 3-40 | 3.17 Introduction | 3-66 |
| 3.9 Testing of Synchronous Machines..... | 3-40 | 3.17.1 Common Troubles in Electrical Installation..... | 3-67 |
| 3.9.1 Explanation of Open Circuit and Short Circuit Test / Emf Method / Synchronous Impedance Method of Finding Voltage Regulation | 3-41 | 3.18 Factors Involved in Designing Machine Foundation.... | 3-67 |
| 3.9.2 Loss Measurements of Synchronous Machine | 3-42 | 3.19 Requirements of Foundation of Static and Rotating Electric Machinery | 3-67 |
| 3.9.3 Temperature Rise Test..... | 3-43 | 3.19.1 Procedure of Levelling and Alignment | 3-70 |
| 3.9.4 Overspeed Test on Synchronous Motor..... | 3-43 | 3.19.2 Procedure for Alignment of Direct-Coupled Drive and Indirect Couple Drive | 3-71 |
| 3.9.5 H.V. Testing | 3-44 | 3.20 Effects of Misalignment | 3-72 |
| 3.9.6 Insulation Resistance Test | 3-44 | 3.21 Detailed Study of Tools | 3-73 |
| 3.9.7 Waveform Deviation and Distortion Factors..... | 3-46 | 3.21 MSBTE Questions and Answers..... | 3-78 |
| 3.9.8 DC and AC Resistance of Armature and Field Winding Measurements..... | 3-47 | | |
| 3.9.9 Dielectric Test on Armature (Stator) and Field (Rotor) Windings | 3-49 | | |
| 3.9.10 Phase Sequence | 3-49 | | |
| 3.10 Trouble Shooting of Electrical Equipments | 3-50 | | |
| 3.10.1 Limits of Voltage, Current, Frequency and Speed for Safe Working of Electrical Machines | 3-50 | UNIT IV | |
| 3.11 Internal and External Causes for failure and Abnormal Operation of Equipments..... | 3-51 | | |
| 3.11.1 Internal Causes | 3-51 | Chapter 4 : Testing and Trouble shooting of Transformers | 4-1 to 4-33 |
| 3.11.2 External Causes | 3-51 | | |
| 3.12 List of Mechanical Faults, Electrical Faults and Magnetic Faults in Electrical Equipments | 3-52 | Syllabus : Testing: type, routine and special tests as per IS 2026-1981 for Distribution and Power transformers. Causes of failure: internal and external, types of faults: mechanical, electrical and magnetic. Trouble-shooting and remedies: trouble shooting charts for single phase and three phase transformers, Foundations : requirements for static machine foundations, factors governing them. | |
| 3.12.1 Mechanical Faults..... | 3-52 | | |
| 3.12.2 Electrical Faults | 3-53 | | |
| 3.12.3 Magnetic Faults | 3-53 | | |
| 3.13 Various Tools used for Repairs and Maintenance..... | 3-54 | 4.1 Testing of Transformer (IS 2026)..... | 4-1 |
| 3.13.1 Bearing Puller..... | 3-54 | 4.1.1 Testing of Transformer as per I.S. 2026 | 4-2 |
| 3.13.2 Filler Gauges | 3-55 | 4.1.2 Routine Tests | 4-3 |
| 3.13.3 Dial Test Indicator | 3-55 | 4.1.2.1 Measurement of D.C. Resistance of Winding | 4-3 |
| 3.13.4 Spirit Level..... | 3-56 | 4.1.2.2 Measurement of Voltage Ratio and Check of Voltage Vector Relationship (Polarity Test and Phasing-out Test) | 4-4 |
| 3.13.5 Megger | 3-56 | 4.1.2.3 Measurement of No load and Magnetizing Current..... | 4-6 |
| 3.13.6 Earth Tester..... | 3-57 | 4.1.2.4 Measurement of Impedance and Load Loss (Cu Loss)..... | 4-9 |
| 3.13.7 Growler..... | 3-57 | 4.1.2.5 Measurement of Insulation Resistance | 4-11 |
| 3.14 Other Tools used for Checking / Measurements..... | 3-58 | 4.1.2.6 Dielectric Tests : (Special Test)..... | 4-13 |
| | | 4.1.2.7 Test on no Load Tap-changers..... | 4-13 |
| | | 4.1.3 Type Tests | 4-13 |



| | | |
|---------|--|------|
| 4.1.3.1 | Temperature Rise Test..... | 4-13 |
| 4.1.3.2 | Back to Back (Sumpner's Test) (for two identical 1-phase Transformers) (Regenerative Test) (These tests are supplementary tests)..... | 4-14 |
| 4.1.3.3 | Back to Back Test (Sumpner's Test) on 3-phase Transformer (Δ - Δ test)..... | 4-18 |
| 4.1.3.4 | Back to Back (Sumpner's Test) Test on two Y-Y Connected Transformers..... | 4-19 |
| 4.2 | Causes of Failure in Transformers..... | 4-21 |
| 4.2.1 | Troubles and Causes in Transformer..... | 4-21 |
| 4.2.2 | Failures Due to Structural Defects | 4-22 |
| 4.3 | Trouble Shooting Charts for Transformers..... | 4-23 |
| 4.3.1 | Faults, Remedies and Trouble Shooting for Transformers..... | 4-23 |
| 4.4 | Instruments | 4-24 |
| 4.4.1 | Phase Sequence Indicator..... | 4-24 |
| 4.4.2 | Testing of Transformer Oil as per IS 1866-2000 | 4-25 |
| 4.4.3 | Oil Test Cell (OR kit)..... | 4-25 |
| 4.4.3.1 | Various Components of Test-cell..... | 4-26 |
| 4.4.3.2 | Procedure of Testing the Oil in Test Cell (As per IS) | 4-27 |
| 4.5 | Foundation for Static Machines Like b Transformer..... | 4-27 |
| 4.5.1 | Factors Involved in Designing Machine Foundation | 4-27 |
| 4.5.2 | Requirements of Static M/C Foundation | 4-28 |
| 4.5.3 | How to make Foundation ? | 4-29 |
| 4.5.3.1 | Precautions | 4-30 |
| 4.5.3.2 | Installation of Floor Mounted Transformer | 4-30 |
| 4.5.3.3 | For Civil Works..... | 4-31 |
| 4.6 | MSBTE Questions and Answers..... | 4-32 |

UNIT V

Chapter 5 : Maintenance of Electrical Machine Insulation 5-1 to 5-20

Syllabus : Classification of insulating materials as per IS 8504 - 1994. Factors affecting life of insulating materials. Measurement of insulation resistance and interpretation of condition of insulation. Transformer oil : properties, contaminating agents, tests. Strengthening insulations : weakening agents, cleaning, drying, re-varnishing, baking, impregnation, filtration. Measures to be taken to maintain the insulation resistance of electrical machines to healthy levels. History sheets of transformers and

induction motors : [Part A : machine specifications with component specifications (installation information, bearings, oil type, core weight etc. as applicable). Part B : date wise : observations of parameters such as voltage, current, temperature etc., symptoms, works carries out under maintenance)]

| | | |
|---------|--|------|
| 5.1 | Introduction | 5-1 |
| 5.1.1 | Properties of Insulating Materials..... | 5-2 |
| 5.2 | Classification of Insulating Materials as per IS 1271-1958 | 5-3 |
| 5.3 | Factors Affecting Life of Insulating Material | 5-5 |
| 5.4 | Measurement of Insulation Resistance..... | 5-6 |
| 5.4.1 | By using Megger..... | 5-6 |
| 5.4.2 | Insulation Resistance Measurement by Voltmeter Method | 5-7 |
| 5.4.3 | Dielectric Absorption Test by using Hand Driven Megger | 5-7 |
| 5.4.4 | Polarization Index by Megger | 5-8 |
| 5.4.5 | Insulation Resistance by Two Meggers | 5-8 |
| 5.4.6 | Interpretation of condition of Insulation | 5-8 |
| 5.5 | Reconditioning of Insulated Materials (Strengthening insulation)..... | 5-9 |
| 5.5.1 | Methods of Cleaning Insulation..... | 5-9 |
| 5.5.2 | Drying of Insulation : (Heating the Machines) | 5-9 |
| 5.5.3 | Revarnishing of Insulation | 5-10 |
| 5.5.4 | Vacuum Impregnation Plant | 5-10 |
| 5.6 | Insulating Oil | 5-11 |
| 5.6.1 | Properties of Good Transformer Oil..... | 5-11 |
| 5.6.2 | Weakening Agents of Transformer Oil (Contaminating agents, Cause of Deterioration of Oil)..... | 5-12 |
| 5.6.3 | Transformer Oil and its Impurities..... | 5-13 |
| 5.6.4 | Testing of Transformer Oil..... | 5-13 |
| 5.6.5 | Various Components of Test-cell and Function of these Components | 5-15 |
| 5.6.5.1 | Procedure of Testing the Oil in Test Cell (As per IS) | 5-15 |
| 5.7 | Methods of Purification and Filtration of Insulating Oil (To keep Insulation Health) | 5-15 |
| 5.7.1 | Centrifugal Purifier..... | 5-16 |
| 5.7.2 | Stream Line Filter (Vacuum Type)..... | 5-16 |
| 5.8 | History Sheets | 5-18 |
| 5.8 | MSBTE Questions and Answers..... | 5-19 |

